

IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

STEPHANIE BROCKLEHURST,

Plaintiff,

v.

THE TRUSTEES OF THE
UNIVERSITY OF PENNSYLVANIA,

Defendant.

CIVIL ACTION NO. 24-6143

SCHEDULING ORDER

AND NOW, this 23rd day of April 2025, after a Rule 16 conference with counsel for the parties, the Court hereby enters the following Scheduling Order to govern further proceedings in this case:

1. With the agreement of the parties through counsel, the case is referred to Magistrate Judge Carol Sandra Moore Wells for a settlement conference on **May 8, 2025 at 2:00 P.M.**¹ Judge Wells's Chambers will provide connection information. The parties and/or persons with full authority to settle must participate unless excused in advance by Judge Wells.

2. Fact discovery shall be completed on or before **August 7, 2025**.

3. Plaintiff's expert reports, if any, shall be served on Defendant on or before **August 7, 2025**.

4. Defendant's responsive reports, if any, shall be completed and served on Plaintiff on or before **September 8, 2025**.

¹ The parties, with permission from Magistrate Judge Wells, may modify the settlement conference date by up to 14 days without seeking permission from this Court.

5. All dispositive motions shall be filed on or before **October 8, 2025**. The parties are directed to follow Judge Rufe's Policies and Procedures for Summary Judgment, a copy of which is appended hereto as Attachment A.

6. The case will be placed in an appropriate trial pool **45 days** after the resolution of any dispositive motions; if no dispositive motions are filed, the case will be placed in an appropriate trial pool **45 days** after the deadline to file such motions.

It is so **ORDERED**.

BY THE COURT:

/s/ Cynthia M. Rufe

CYNTHIA M. RUFÉ, J.

Attachment A

**JUDGE RUFÉ'S REQUIRED PROCEDURE ON SUMMARY
JUDGMENT FOR THOSE MOVING UNDER RULE 56**

1. **Initial Filing of Moving Party:** A party moving under Rule 56 may move without reference to supporting affidavits or other evidence and, in doing so, the party making the motion shall:
 - (1) identify in outline form the issue(s) and/or sub-issue(s) as to which the Motion is directed;
 - (2) affirm, on the basis prescribed in Rule 11, that there is no legally sufficient evidentiary basis for the non-movant to prevail upon the issues so identified;
 - (3) provide a separate, concise Statement of Stipulated Material Facts, as described below; and
 - (4) request judgment.

The initial filing by the moving party generally should not exceed five double-spaced, type-written pages, excluding the Statement of Stipulated Material Facts.

No later than fourteen days before the case dispositive motion deadline, the parties shall meet and confer about the facts material to the case. The initial filing of the moving party must include a concise Statement of Stipulated Material Facts, which sets forth, in numbered paragraphs, the material facts that the parties agree are not in dispute. Only the facts that bear on material issues shall be included.

2. **Response of Non-Moving Party:** The non-moving party shall file a Response within twenty-one days after the Motion for Summary Judgment is served. The Response shall be supported with affidavits, depositions, documents or other evidence permitted by Rule 56. Where applicable, references to such evidence must include specific citations to exhibit, page, and line number. The Response may not exceed twenty-five pages.
3. **Reply of Moving Party:** The movant shall file a Reply. Such a Reply must be filed not later than fourteen days after the Response from the non-moving party is served. The Reply must specify the relevant exhibit, page, and line numbers when referring to the record. The Reply may not exceed twenty-five pages.
4. **Sur-Reply of Non-Moving Party (Optional):** The non-moving party may, within seven days after the Reply is received, file a Sur-reply. The Sur-reply must specify the relevant exhibit, page, and line numbers when referring to the record. The Sur-reply may not exceed ten pages.

The purpose of this procedure is to encourage the parties in their dispositive motion to track the natural order of trial where the plaintiff sets forth its cause and the defendant then responds.